

**(Unofficial version)**

**DATE: January 25, 2022**

The regular meeting of the Clarendon Municipal Council was held on the above night, by means of Video Conference to respect Covid 19 Pandemic restrictions and requirements as laid out in Ministerial Order 2021-090 of December 2021. Present at this video conference were: Mayor Edward Walsh, Cr. Elliott, Cr. Younge, Cr. Dagg, Cr. Holmes, Cr. Smith, & Cr. Hanna . Each of these individuals has identified themselves individually. Also attending the meeting via video conference was Director General Patricia Hobbs.

### **1. OPENING THE MEETING**

Mayor, Edward Walsh opened the meeting at 7:00 p.m.

#### **Conflict of Interest Statement:**

*A conflict of interest occurs when elected officers are placed in a situation of having to choose between their personal interests, or those of their entourage, and the public interest. The conflict of interest sections of the Act respecting municipal elections and referendums are designed to ensure that the decision-making process on a municipal council is not tainted by personal considerations*

**Public Participation** – An invitation was given for public comments and questions prior to the meeting

### **2. ADOPTION OF THE AGENDA**

**001-01-2022** Proposed by: Cr Dagg  
Seconded by: Cr. Elliott  
And unanimously resolved to adopt the agenda of January 25, 2022  
Carried

### **3 . ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF December 14, 2021**

**002-01-2022** Proposed by: Cr. Elliott  
Seconded by: Cr Younge  
*And is* resolved to adopt the minutes of the December 14, 2021 regular meeting.  
**Carried**

### **ADOPTION OF THE MINUTES OF THE SPECIAL MEETING TO ADOPT THE THREE YEAR CAPITAL INVESTMENT PLAN FOR 2022, 2023 AND 2024**

**003-01-2022** Proposed by: Cr. **Smith**  
Seconded by: Cr. Hanna  
And unanimously agreed to adopt the minutes of the special meeting to adopt the Three Year Capital Investment Plan for 2022, 2023 and 2024  
Carried

**4. MAYOR'S REPORT** - Mayor Walsh gave a report on the last meeting at the MRC which involved financial aid available for businesses who have suffered loss due to Covid restrictions. The Mayor ensured that any businesses in Clarendon were made aware of this.

### **5. CORRESPONDENCE AND INFORMATION**

**5.1 Mandatory Ethics Training for all Mayors, Councils & Director Generals**  
- New Date for this training will be April 23<sup>rd</sup>, 2022.

### **6. FINANCIAL REPORT &/OR ACCOUNTS PAYABLE**

Accounts Payable in the amount of \$ 59,447.27 were presented

### **AUTHORITY OF PAYMENT OF THE LIST OF BILLS**

Certificate of availability of credits

I, the undersigned, Patricia Hobbs, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 25 day of January 2022

*Patricia Hobbs*

**Patricia Hobbs – Director General**

**004-01-2022 Proposed by Cr. Holmes**

**Seconded by Cr. Smith**

And is resolved to pay the bills amount of \$ 59,447.27

**Carried**

**7.. COMMITTEE MEETINGS AND REPORTS**

**7.1 PERSONNEL COMMITTEE**

**7.1.1 – Building Inspector /Designated Officer Official Hiring**

**Whereas**, A-19.1 of the Act Respecting Land Use Planning and Development DIVISION IV, Section 119 7th paragraph states:

*"The council of a municipality may, by by-law, (7) designate a municipal officer responsible for the issuance of permits and certificates."*

**Whereas**, chapter 3 administration of the planning by-laws 3.1 responsibility for the issuance of permits and certificates states:

*The issuance of permits and certificates arising from the planning by-laws is the responsibility of the one or more municipal officers designated to this end by the Municipal Council by way of a bylaw passed in conformity to Section 119, 7th paragraph of the Act respecting Land Use Planning and Development.*

**Whereas** Regulation Q2-R22, DIVISION XVI - PENAL SANCTIONS AND MISCELLANEOUS Article 88. Administration: states:

*"It is the responsibility of every local municipality or regional county municipality referred to in section 4 to enforce and cause to be enforced this Regulation and to make decisions on permit applications made under section 4."*

**005-01-2022** Therefore, it is

Moved by: Cr. Younge

Seconded by: Cr. Smith

And unanimously agreed to designate Gary Duncan as the Designated Officer/Building Inspector to issue permits and certificates in accordance with A-19.1 of the Act Respecting Land Use Planning and Development and Bylaw 2017-257, chapter 3 article 3.1.1 and to enforce the provisions of Q2-R22 Regulation Respecting Wastewater Disposal Systems for Isolated Dwellings. A 30 day notice will be required to annul this contract either by the employee or the employer  
**Carried**

**7.1.2 – Student Nomination for Youth Committee at MRC Level**

- Sydney Sharpe has been nominated to represent the Municipality of Clarendon at the Youth Committee meetings at the MRC Pontiac.

**7.2 LUP COMMITTEE**

7.2.1 – Two information notes were received from the building inspector/designated officer regarding requirements to provide certified drawings for new residences and well management in subdivisions and were discussed. – Tabled & Discussed

**7.3 TRANSPORTATION COMMITTEE**

7.3.1 –Resolution to hire Compliance Officer

**Whereas**, the Municipality of Clarendon has adopted a new Safety

Policy and Prevention Program

**Whereas**, compliance with this program and policy is of utmost Importance

**006-01-2022**

It is therefore

Moved by: Cr. Holmes

Seconded by: Cr. Younge

And unanimously agreed to hire Barry Derouin for a one year term as Compliance officer for this policy to make unscheduled visits to work sites to ensure compliance with safety standards and to produce written reports to be presented to council.

Carried

**7.4 LIBRARY COMMITTEE**

**7.5 FINANCE COMMITTEE**

7.5.1 Notice of Motion and Draft Bylaw was hereby given by Cr. Elliott of Bylaw 2022-002 Setting the General Property Tax Rate, Service Rates and Annual Interest Rate for the Tax Year 2022

**Canada  
Province of Quebec  
MRC Pontiac  
Municipality of Clarendon**

**BY-LAW 2022-002 REGARDING THE GENERAL PROPERTY TAX RATE, SERVICE RATES AND THE ANNUAL INTEREST RATE**

**ARTICLE 1**

For the implementation of this budget, the general land tax and taxes for services will be levied according to the following chart:

General land Tax	Rate per \$1000	\$0.60
Garbage	Fixed rate per unit	\$200.00
	<b>Water</b>	
Single Family Dwelling	Fixed rate per unit serviced	\$388.50
Commercial Establishment	Fixed rate per unit serviced	\$315.00
Commercial Plus Garage	Fixed rate per unit serviced	\$735.00
Single Family dwelling plus Restaurant	Fixed rate per unit serviced	\$787.50
Commercial Establishment plus Single Family Dwelling	Fixed rate per unit serviced	\$703.50
Garage	Fixed rate per unit serviced	\$420.00
Farms With livestock	Fixed rate per unit serviced	\$315.00
Giant Tiger	Fixed rate per unit serviced	\$825.00

**Method of Payment**

**Article 2** Method of payment of taxes in the present by-law are as follows:

- 1) All tax invoices to which the total does not exceed \$300.00 the invoice must be paid in one instalment on April 1<sup>st</sup> 2022.
- 2) All tax invoices to which the total is or exceeds \$300.00, the debtor has the right to pay the invoice in one or two payments as follows:

Two equal instalments:

- The first instalments must be paid by April 1<sup>st</sup> 2022
- The second instalment must be paid by July 1<sup>st</sup> 2022

**Article 3** Taxes are payable at the Municipality office at 427 Route 148 Clarendon by cash or by cheque; payment to the order of The Municipality of Clarendon. Taxes may also be paid by electronic payment at identified financial institutions.

## **Interest Rates**

**Article 4** All accounts owing to the municipality bear interest at the rate of EIGHTEEN PERCENT (18%) per annum from the deadline at which they must be paid. However, only outstanding amounts on each instalment required bear interest.

## **Coming into Force**

**Article 5** The present by-law will come into force on the day of its publication, in accordance with the law.

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Edward Walsh  
Mayor

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Patricia Hobbs  
Director General/Sec.-Treas.

Notice of Motion & Draft Bylaw: January 25, 2022  
Date of Adoption : February 8, 2022  
Date of Publication : February 9, 2022  
Transmission to MAMH: February 9, 2022

### **7.6 FIRE COMMITTEE**

#### **7.6.1 UPDATED FIRE AGREEMENT WITH SHAWVILLE** - Tabled & Discussed

### **7.7 WASTE MANAGEMENT**

### **8. CODE OF ETHICS BYLAW FOR ELECTED OFFICIALS**

Notice of Motion and Draft Bylaw was given by Cr. Dagg of bylaw # 2022-001 CODE OF ETHICS FOR ELECTED OFFICIALS to replace Bylaw # 2018-265

## **DRAFT BYLAW CODE OF ETHICS FOR ELECTED OFFICIALS BYLAW 2022-001**

WHEREAS the Council of the Municipality adopted, on January 23, 2018 the By-law number 2018-265 enacting a Code of ethics and professional conduct for elected officials;

WHEREAS pursuant to section 13 of the Act respecting ethics and professional conduct in municipal matters (R.S.Q., c. E-15.1.0.1, hereinafter: the "A.E.M.D."), every municipality must, before March 1st following any general election, adopt a revised code of ethics and professional conduct that replaces the one in force, with or without amendments

WHEREAS, a general election was held on November 7, 2021;

WHEREAS the Act to amend the Act respecting elections and referendums in municipalities, the Act respecting ethics and professional conduct in municipal matters and various legislative provisions (SQ, 2021, c. 31), which amends the mandatory content of the Code of Ethics for elected officials, came into force on November 5, 2021

WHEREAS it is therefore necessary to adopt a revised code of ethics and professional conduct for elected officials

WHEREAS the formalities provided for in the LEDMM, for the adoption of such a revised code, have been respected

WHEREAS the Mayor states that the purpose of this by-law is to provide for the main ethical values of the Municipality and the rules of conduct that must guide the conduct of a person as a member of Council, a committee or a commission of the Municipality or, in his or her capacity as a member of the Council of the Municipality, of another body

WHEREAS the Municipality, including its Council members, explicitly adheres to the ethical values and rules of conduct set out in the MMDA and in this Code

WHEREAS ethics and deontology in municipal matters are essential to maintain the bond of trust between the Municipality and its citizens

WHEREAS conduct in accordance with municipal ethics and deontology must remain a constant concern of the members of Council in order to ensure the citizens a transparent, prudent, diligent and honest management of the Municipality including its public funds

WHEREAS by applying the ethical values and respecting the rules of conduct set out in this Code, each member of Council is able to fulfill his or her role as an elected municipal official, to assume the responsibilities inherent to this function and to meet the expectations of citizens

WHEREAS this Code contains obligations and guidelines to guide the conduct of each member of council, while leaving it up to the latter to use his or her judgment in accordance with the values set out therein

WHEREAS this Code aims to identify, prevent and avoid situations of conflict of interest

WHEREAS any breach of the Code may result in serious consequences for the Municipality and the members of Council;

WHEREAS it is incumbent upon each member of council to abide by this Code to ensure that high standards of ethics and professional conduct are met in municipal matters.

IT IS PROPOSED BY \_\_\_\_\_, SECONDED BY \_\_\_\_\_ AND RESOLVED :

TO ADOPT THE FOLLOWING BY-LAW:

BY-LAW NUMBER 2022-001 ENACTING THE CODE OF ETHICS AND PROFESSIONAL CONDUCT FOR ELECTED MUNICIPAL OFFICIALS

## **ARTICLE 1: DECLARATORY AND INTERPRETATIVE PROVISIONS**

1.1 The title of this bylaw is: Bylaw number 2022-001 enacting the Code of Ethics for elected municipal officials.

1.2 The preamble is an integral part of this Code.

1.3 The Code does not replace the laws and regulations in force that govern the Municipality and, more generally, the municipal field. Rather, it is supplementary and complements the various obligations and general duties applicable to elected municipal officials that are provided for in the applicable laws and other regulations.

Thus, the Code must not be interpreted as allowing for any derogation from the provisions contained in the laws and regulations in force governing the Municipality, elected municipal officials and, more generally, the municipal field.

## **ARTICLE 2: INTERPRETATION**

2.1 This Code shall be interpreted in accordance with the principles and objectives contained in the MMDA. The rules set out in that Act are deemed to be an integral part of this Code and prevail over any conflicting rules set out in this Code.

2.2 In this Code, unless the context indicates otherwise, the following terms mean

**Benefit:** Whether pecuniary or not, a benefit includes any gift, donation, favor, reward, service, gratuity, hospitality, remuneration, compensation, gain, indemnity, privilege, preference, compensation, profit, advance, loan, reduction, discount, etc.

**Code:** By-law number 2022-001 enacting the Code of Ethics and Professional Conduct for Elected Municipal Officers.

**Council:** The municipal council of the Municipality of Clarendon

**Ethics:** Refers to all the rules and duties that govern the function of the members of the council, their conduct, the relations between them as well as relations with municipal employees and the public in general.

**Ethics:** Refers to the set of moral principles that underlie the conduct of council members. Ethics takes into account the values of the municipality.

**Personal interest:** Such an interest is linked to the person of the elected official and is distinct from that of the community he or she represents.

**Council Member:** An elected official of the Municipality, a member of a committee or commission of the Municipality, or a member of the council of another municipal body, when serving in his or her capacity as a member of the council of the Municipality.

**Municipality:** The Municipality of Clarendon

**Municipal Body:** The council, any committee or any commission:

- (1) a body that is declared by law to be an agent or mandatory of the Municipality
- (2) an organization whose board is composed of a majority of the members of the council, whose budget is adopted by the Municipality or whose financing is ensured for more than half by the latter;
- (3) a public body whose board is composed of a majority of council members from several municipalities
- (4) any other organization determined by the Minister of Municipal Affairs and Housing.

### **ARTICLE 3: APPLICATION OF THE CODE**

3.1 This Code, and in particular the rules set out in this Code, shall guide the conduct of every Council Member.

3.2 Certain rules contained in this Code shall also apply after the term of office of any person who has been a member of Council.

### **ARTICLE 4: VALUES**

4.1 Key Ethical Values of the Municipality:

4.1.1 Integrity of Council Members

Integrity implies probity and honesty above suspicion.

4.1.2 Honour of Council Members

Honor requires remaining worthy of the duties entrusted to you by the citizens.

4.1.3 Prudence in the pursuit of the public interest

Prudence requires that every board member assume his or her responsibilities in the public interest in an objective and discerning manner. Prudence involves becoming sufficiently informed, considering the consequences of one's actions and examining alternative solutions. The public interest involves making decisions for the greater good of the community and not for the benefit of private or personal interests at the expense of the public interest.

**4.1.4 Respect and Civility to Other Members of Council, Employees of the Municipality and Citizens**

In general, respect requires treating all persons with consideration and regard. Civility implies showing courtesy, politeness and good manners.

#### **4.1.5 Loyalty to the Municipality**

Loyalty requires performing one's duties in the best interest of the Municipality, with objectivity and independence of mind. It implies disregarding one's personal interests and disclosing them in a transparent manner, in accordance with the applicable rules. Furthermore, loyalty implies respecting the decisions made by Council.

#### **4.1.6 Striving for Fairness**

Fairness implies impartiality, i.e., objective and independent conduct, and consideration of the rights of all. Fairness requires not discriminating.

4.2 These values must guide the members of the Council of the Municipality in the assessment of the ethical rules applicable to them.

4.3 Where values are incorporated in Article 5 of this Code, these values shall not only guide the conduct of the Council member, but shall be respected and applied by the Council member.

### **ARTICLE 5: RULES OF CONDUCT AND PROHIBITIONS**

5.1 The purpose of the rules of conduct is to prevent, among other things:

5.1.1 Any situation where the board member's personal interest may influence his or her independent judgment in the performance of his or her duties.

5.1.2 Favoritism, embezzlement, breach of trust or other misconduct.

5.1.3 Any misconduct that is detrimental to the honour and dignity of the office of elected municipal official.

5.2 Rules of Conduct and Prohibitions

5.2.1 Council members shall conduct themselves with respect and civility.

No member of Council shall behave in a disrespectful or uncivil manner towards other members of Council, City employees or citizens by the use of vexatious, derogatory or intimidating words, writings or gestures or any form of incivility of a vexatious nature.

- Specifically, every board member shall:

(a) Demonstrate civility and courtesy in his or her interactions and communications, including those on the web and social media;

b) Respect the dignity and honour of other Council members, City employees and citizens.

- Every member of Council shall engage in frank and honest dialogue with other members of Council in order to arrive at an informed decision.

- Every member of Council shall maintain decorum in a public or private meeting of Council. In particular, a council member shall respect the directions of the presiding officer.

- In his or her communications with municipal employees, partners of the Municipality, citizens, the media and the general public, a member of Council may not use his or her office or title to imply that he or she is acting on behalf of the Municipality, except where a resolution to that effect has been duly passed by City Council.

However, this prohibition does not apply to the Mayor who is acting within the scope of the specific powers vested in him or her by law.

5.2.2 A Council Member shall conduct him/herself with honour.

No council member shall engage in any conduct that is detrimental to the honour and dignity of the office of elected official.

- Every member of Council shall make reasonable arrangements to attend public and private meetings of Council. The same applies when presenting the Municipality at various meetings or events.

- No member of Council shall incur any expense in contravention of the Act respecting the salaries of elected municipal officers (R.S.Q., c. T-11.001) or seek reimbursement for such expense.

- In the context of his or her travel and expenses that involve reimbursement by the Municipality, every member of Council must, as far as possible, limit the costs to what is reasonable in the circumstances.

### 5.2.3 Conflict of Interest

- Every member of Council shall avoid knowingly placing himself or herself in a position where he or she is likely to have to choose between his or her personal interest or the interest of another person and the interest of the Municipality or another organization when serving as a member of Council.

- Every member of Council shall act impartially and fairly. He or she shall not show favouritism, particularly with respect to suppliers to the Municipality.

- Every member of Council shall be independent in spirit and objective in judgment without self-interest so as to make the best decisions for the Municipality.

- A Council member who becomes aware of or is advised of a conflict of interest shall take steps to resolve it as soon as possible after becoming aware of the conflict.

- Every Board member shall prevent and avoid situations in which he or she is likely to be unduly influenced in a decision that is likely to favour his or her personal interest or, in an improper manner, those of any other person.

- Every member of council shall ensure at all times that his or her activities other than those related to his or her elected office do not conflict with the performance of his or her duties as an elected official.

5.2.3.1 No member of Council shall act, attempt to act or fail to act in a manner that promotes, in the performance of his or her duties, his or her personal interests or, in an improper manner, those of any other person.

5.2.3.2 No Council member shall use his or her position to influence or attempt to influence the decision of another person in a manner that promotes his or her personal interests or the improper interests of any other person.

5.2.3.3 No Council member shall contravene sections 304 and 361 of the Act respecting elections and referendums in municipalities (R.S.Q., c. E-2.2), subject to the exceptions set out in sections 305 and 362 of that Act.

### 5.2.4 Receiving or soliciting benefits

5.2.4.1 No Council member shall solicit, induce, accept or receive, for himself or herself or for another person, any benefit in exchange for taking a position on a matter that may be before the Council or a committee or commission of which he or she is a member.

5.2.4.2 No Council member shall accept any gift, hospitality or other benefit of any value from a supplier of goods or services that may influence the member's independent judgment in the performance of his or her duties or that may compromise the member's integrity.

5.2.4.3 Any gift, hospitality or other benefit received by a member of Council that is not of a purely private nature or covered by section 5.2.4.2 shall, where its value exceeds \$200 (a municipality may provide for a lesser amount), be declared in writing by that member to the Clerk-Treasurer of the Municipality within 30 days of its receipt.

Such statement shall contain an adequate description of the gift, hospitality or benefit received and shall state the name of the donor and the date and circumstances of its receipt.

5.2.5 A member of Council shall not use any resources of the Municipality



- A member of Council shall not permit a municipal employee or a third party to use the resources of the Municipality or any other municipal body related to the Municipality for personal purposes unless it is for a service or activity that is offered generally by the Municipality.

- No member shall misappropriate for his or her own benefit or for the benefit of a third party, any property or money belonging to the Municipality

5.2.5.1 No member of Council shall use resources of the Municipality or any other municipal body within the meaning of this Code for personal purposes or for purposes other than activities related to the performance of his/her duties. This prohibition does not apply, however, when a member of Council uses, on non-preferential terms, a resource that is generally available to citizens.

#### 5.2.6 Privileged Information

No council member shall use or disclose, for his or her own benefit or for the benefit of any third party, any privileged information or information in his or her possession that would not otherwise be available or that has not been disclosed by City Council.

- A member of Council shall not disclose in any way, directly or indirectly, the opinion expressed in closed session by another member of Council or any other person participating in the meeting.

- A board member shall exercise caution in his or her communications, including on the web and social media, to avoid directly or indirectly disclosing privileged or non-public information.

- For the purposes of this section, and without limiting the generality of the foregoing, the following are considered to be privileged information and information that is not of a public nature: documents and information that cannot be disclosed or whose confidentiality must be ensured under the Act respecting access to documents held by public bodies and the protection of personal information (R.R.S.Q., c. A-2.1), discussions held during private meetings and anything protected by professional secrecy, unless the Municipality has waived the latter

5.2.6.1 No council member shall, both during and after his or her term of office, use, disclose or attempt to use or disclose information obtained in the course of, or in connection with, the performance of his or her duties that is not generally available to the public to further his or her personal interests or those of any other person.

#### 5.2.7 Post-Employment

5.2.7.1 No member of Council shall, for a period of twelve (12) months following the end of his or her term of office, hold any office as a director or officer of a corporation, employment or any other position, in such a manner that he or she or any other person derives improper advantage from his or her previous duties as a member of Council of the Municipality.

#### 5.2.8 Announcement during a political fundraising activity

5.2.8.1 It is forbidden for any member of Council to announce, during a political fundraising activity, the completion of a project, the conclusion of a contract or the granting of a subsidy by the Municipality, unless a final decision regarding this project, contract or subsidy has already been made by the competent authority of the Municipality.

#### 5.2.9 Interference

5.2.9.1 A member of Council shall not interfere with the day-to-day administration of the Municipality or give instructions to municipal employees, other than in the course of making a decision in open Council. In such a case, the directives shall be carried out with the municipal employees by the General Manager.

It is understood that a member of Council who is a member of a committee or commission formed by City Council or who is mandated by City Council to represent the Municipality in a particular matter may still be required to co-operate with the General Manager and City employees. Such co-operation shall be limited to the mandate given to him or her by City Council.

In no case shall this provision be applied or interpreted to limit the Mayor's statutory right of supervision, investigation and control.

5.2.9.2 Every member of Council shall forward complaints received to the General Manager of the Municipality who shall take appropriate action. If the complaints are directed at the Director General, he/she shall refer them to the Mayor.

## **ARTICLE 6: ENFORCEMENT, CONTROL AND SANCTION MECHANISMS**

6.1 The enforcement and control mechanisms for this Code are those set out in the MMDA;

6.2 A breach of a rule provided for in this Code, by a member of the Council of the Municipality, may result in the imposition of the sanctions provided for in the LEDMM, namely

6.2.1 reprimand

6.2.2 participation in a training course on ethics and professional conduct in municipal matters, at the expense of the Council member, within the period prescribed by the Commission municipale du Québec;

6.2.3 the remittance to the Municipality, within 30 days of the decision of the Commission municipale du Québec :

a) of the gift, hospitality or advantage received or the value thereof

b) any profit received in contravention of a rule set out in this Code;

6.2.4 the reimbursement of any remuneration, allowance or other sum received, for such period as the Board may determine, as a member of a council, committee or commission of the Municipality or of an organization

6.2.5 a penalty, not exceeding \$4,000, to be paid to the Municipality

6.2.6 the suspension of the Council member for a period not exceeding 90 days, which suspension may extend beyond the day on which his or her term of office expires if he or she is re-elected in an election held during his or her suspension and the election has not ended on the day on which his or her new term of office begins.

When a member of Council is suspended, he or she may not exercise any function related to his or her office as Mayor or Councillor and, in particular, he or she may not sit on any council, committee or commission of the Municipality or, in his or her capacity as a member of the Council of the Municipality, of any other body, nor receive any remuneration, allowance or any other sum from the Municipality or any such body

## **ARTICLE 7: REPLACEMENT**

7.1 The present by-law replaces by-law number 2018-265 enacting a code of ethics and professional conduct for elected officials, adopted on January 23, 2018.

7.2 Any mention or reference to a code of ethics and professional conduct for elected officials, whether in a by-law, a resolution, a policy, a contract, etc., is deemed to refer to this by-law.

## **ARTICLE 8: COMING INTO FORCE**

8.1 This by-law comes into force in accordance with the law.

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Edward Walsh  
Mayor

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Patricia Hobbs  
Director General

Notice of Motion:	2022-01-25
Draft by-law:	2022-01-25
Public Notice before Adoption:	2022-01-26
Date of Adoption:	2022-02-08
Date of Publication:	2022-02-09

## **9. RESOLUTION TO HOLD FUTURE MEETING VIA TELE CONFERENCE**

**Whereas** decree number 177-2020 of March 13, 2020 declared a state of health emergency throughout the territory of Quebec for an initial period of ten days in accordance with the Public Health Act.

**Whereas** the state of health emergency has been extended by various decrees and is still in effect today

**Given that** since December 20, 2021, the members of the municipal council must, as far as possible, hold their meetings by any means allowing them to communicate directly with each other and to vote orally, according to the terms of the ministerial order of July 4, 2020 (2020-049)

**Whereas** in accordance with Ministerial Order 2020-049 of July 4 2020, every municipality is required to allow the transmission of written questions to council members at any time prior to the holding of the meeting which, by law must include a question period

**Whereas** it is in the public interest and to protect the health of the public, members of Council and municipal officers, that this meeting be held, as required, without the presence of the public, the members of Council and municipal officers being authorized, by the ministerial orders and by-laws currently in force, to be present, to take part in, deliberate and vote at this meeting by tele conference. (Zoom)

It is therefore

**007-01-2022** Moved by: Cr. Younge

Seconded by: Cr. Smith

And unanimously agreed that this meeting and any subsequent meetings, until such time as the health situation permits, considering the rules set by the Minister of Health, be held without the presence of the public and that council members and municipal officers be able to participate in the meeting by tele-conference; and

That the meeting be publicized, as soon as practicable, in accordance with the legal rules applicable.

Carried

## 10. MISCELLANEOUS AND DISCUSSION

### 11. ADJOURNMENT

**008-01-2022** Motion by: Cr Holmes to adjourn the meeting of January 25, 2022 at 9:15 p.m.

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Annex.pdf Mayor Edward Walsh  
Annex.pdf

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Director General – Patricia Hobbs

