

(Unofficial version)

DATE: February 8, 2022

The regular meeting of the Clarendon Municipal Council was held on the above night, by means of Video Conference to respect Covid 19 Pandemic restrictions and requirements as laid out in Ministerial Order 2021-090 of December 2021.

Present at this video conference were: Mayor Edward Walsh, Cr. Elliott, Cr. Younge, Cr. Dagg, Cr. Holmes, & Cr. Hanna. Each of these individuals has identified themselves individually. Also attending the meeting via video conference was Director General Patricia Hobbs. Cr. Smith motivated his absence

1. OPENING THE MEETING

Mayor, Edward Walsh opened the meeting at 7:00 p.m.

Conflict of Interest Statement:

A conflict of interest occurs when elected officers are placed in a situation of having to choose between their personal interests, or those of their entourage, and the public interest. The conflict of interest sections of the Act respecting municipal elections and referendums are designed to ensure that the decision-making process on a municipal council is not tainted by personal considerations

Public Participation – An invitation was given for public comments and questions prior to the meeting

2. ADOPTION OF THE AGENDA

012-02-2022 Proposed by: Cr Younge

Seconded by: Cr. Holmes

And unanimously resolved to adopt the agenda of February 8, 2022 with the addition of 7.6.1 Banked Hours for the Fire Chief

Carried

3. a) ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF January 25, 2022

013-02-2022 Proposed by: Cr. Elliott

Seconded by: Cr. Dagg

And is resolved to adopt the minutes of the January 25, 2022 regular meeting.

Carried

b) ADOPTION OF THE MINUTES OF THE ANNUAL PUBLIC BUDGET MEETING OF JANUARY 27, 2022

014-02-2022 Proposed by: Cr. Younge

Seconded by: Cr. Hanna

And resolved to adopt the minutes of the January 27, 2022 public budget meeting.

Carried

4. MAYOR'S REPORT - Mayor Edward Walsh gave a report on the meeting with the forestry board which he attended. The Mayor made the point that this industry needs incentive to keep producers on the job.

5. CORRESPONDENCE AND INFORMATION

5.1 Request List from Sand Bay Association

6. FINANCIAL REPORT &/OR ACCOUNTS PAYABLE

Accounts Payable in the amount of \$94,412.09 were presented

AUTHORITY OF PAYMENT OF THE LIST OF BILLS

Certificate of availability of credits

I, the undersigned, Patricia Hobbs, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 08 day of February 2022

Patricia Hobbs – Director General

015- 02-2022 Proposed by Cr. Elliott

Seconded by Cr. Dagg

And is resolved to pay the bills amount of \$ 94,412.09

Carried

7. COMMITTEE MEETINGS AND REPORTS

7.1 PERSONNEL COMMITTEE

7.2 LUP COMMITTEE

7.2.1 – Information Notes from Building Inspector/Designated Officer
- Tabled and Discussed

7.2.2 – Minor Variance Requests

Minor Variance Request – 30 Elliott Road

Whereas Parcel 6 275 863 will be subdivided to create Parcels 1 and 2, in accordance with survey minute 32463 with Parcel 1 being a dead end with no through fare and Parcel 2 being the residual portion which will remain the private road, Chemin Elliott.

Whereas the frontage of Lot 1, bordering Chemin Elliott, is 12.26 meters.

Whereas the subdivision was approved by Council Resolution # 153-11-2021 on November 23, 2021.

Whereas the approval contained a condition that a minor variance request would be made in accordance with Bylaw 2017-260.

Whereas a formal application and corresponding fee of \$ 150.00 has been submitted, satisfying the requirements of Bylaw 2017-260.

Whereas the LUP Committee recommended the approval of the minor variance request on December 8, 2021.

Whereas bylaw 217-260 ARTICLE 11: Public Notice states:

"The Director General of the Municipality must, no later than fifteen days before the holding of the sitting at which the council is to give a decision on the application for a minor variance, cause a notice to be published in accordance with the Law governing the municipality under section 145.6 of the Act respecting Land Use Planning (L.R.Q., c. A-19.1)."

Whereas a public notice was posted in the Pontiac Journal on January 12, 2022 for which there were no responses or enquiries.

016- 02-2022 It is therefore

Moved by: Cr. Holmes

Seconded by: Younge

And unanimously agreed to accept the recommendation of the LUP committee and approve the minor variance request.

Carried

MINOR VARIANCE REQUEST PARCEL ID # 6 444 215

A minor variance request was received pertaining to parcel ID # 6 444 215 requesting reduction in the required frontage of 50 meters to 20.12 meters

Whereas the subdivision was approved by Council Resolution # 151-11-2021 on November 23, 2021.

Whereas Lot 6 444 215 will be sold to "Nature Conservancy of Canada", for conservation purposes and without further development.

Whereas the approval contained a condition that a minor variance request would be made in accordance with Bylaw 2017-260, approving a frontage of 20.12 M instead of 50 M as per the Subdivision Bylaw 2017-259

Whereas a formal application and corresponding fee of \$ 150.00 has been submitted, satisfying the requirements of Bylaw 2017-260.

Whereas the LUP Committee recommended the approval of the minor variance request on December 8, 2021.

Whereas bylaw 217-260 ARTICLE 11: Public Notice states:

"The Director General of the Municipality must, no later than fifteen days before the holding of the sitting at which the council is to give a decision on the application for a minor variance, cause a notice to be published in accordance with the Law governing the municipality under section 145.6 of the Act respecting Land Use Planning (L.R.Q., c. A-19.1)."

Whereas a public notice was posted in the Pontiac Journal on January 12, 2022 for which there were no responses or enquiries.

It is therefore

017-02-2022 Moved by: Cr. Younge

Seconded by: Cr. Holmes

And unanimously agreed to accept the recommendation of the LUP committee and grant the minor variance to approve the reduced required frontage of lot 6 444 215 from 50 meters to 20.12 meters

Carried

7.3 TRANSPORTATION COMMITTEE

7.4 LIBRARY COMMITTEE

7.5 FINANCE COMMITTEE

7.6 FIRE COMMITTEE

7.6.1 Fire Chief Banked hours

The Fire Chief has requested to extend his banked hours into the month of March.

018-02-2022 Moved by: Cr. Dagg

Seconded by: Cr. Younge

To allow the Fire Chief to extend his banked hours until the end of March for this year only.

A vote was taken. Four – Yes

Cr. Elliott – No

The motion is carried.

7.7 WASTE MANAGEMENT

8. Adoption of Code of Ethics Bylaw for Elected Officials

CODE OF ETHICS BYLAW FOR ELECTED OFFICIALS

Bylaw # 2022- 001 CODE OF ETHICS FOR ELECTED OFFICIALS to replace Bylaw # 2018-265

BYLAW

CODE OF ETHICS FOR ELECTED OFFICIALS

BYLAW 2022-001

WHEREAS the Council of the Municipality adopted, on January 23, 2018 the By-law number 2018-265 enacting a Code of ethics and professional conduct for elected officials;

WHEREAS pursuant to section 13 of the Act respecting ethics and professional conduct in municipal matters (R.S.Q., c. E-15.1.0.1, hereinafter: the "A.E.M.D."), every municipality must, before March 1st following any

general election, adopt a revised code of ethics and professional conduct that replaces the one in force, with or without amendments

WHEREAS, a general election was held on November 7, 2021;

WHEREAS the Act to amend the Act respecting elections and referendums in municipalities, the Act respecting ethics and professional conduct in municipal matters and various legislative provisions (SQ, 2021, c. 31), which amends the mandatory content of the Code of Ethics for elected officials, came into force on November 5, 2021

WHEREAS it is therefore necessary to adopt a revised code of ethics and professional conduct for elected officials

WHEREAS the formalities provided for in the LEDMM, for the adoption of such a revised code, have been respected

WHEREAS the Mayor states that the purpose of this by-law is to provide for the main ethical values of the Municipality and the rules of conduct that must guide the conduct of a person as a member of Council, a committee or a commission of the Municipality or, in his or her capacity as a member of the Council of the Municipality, of another body

WHEREAS the Municipality, including its Council members, explicitly adheres to the ethical values and rules of conduct set out in the MMDA and in this Code

WHEREAS ethics and denotology in municipal matters are essential to maintain the bond of trust between the Municipality and its citizens

WHEREAS conduct in accordance with municipal ethics and deontology must remain a constant concern of the members of Council in order to ensure the citizens a transparent, prudent, diligent and honest management of the Municipality including its public funds

WHEREAS by applying the ethical values and respecting the rules of conduct set out in this Code, each member of Council is able to fulfill his or her role as an elected municipal official, to assume the responsibilities inherent to this function and to meet the expectations of citizens

WHEREAS this Code aims to identify, prevent and avoid situations of conflict of interest

WHEREAS any breach of the Code may result in serious consequences for the Municipality and the members of Council;

WHEREAS it is incumbent upon each member of council to abide by this Code to ensure that high standards of ethics and professional conduct are met in municipal matters.

IT IS PROPOSED BY: Cr. Dagg

SECONDED BY: Cr. Elliott

AND RESOLVED TO ADOPT THE FOLLOWING BY-LAW:

BY-LAW NUMBER 2022-001 ENACTING THE CODE OF ETHICS AND PROFESSIONAL CONDUCT FOR ELECTED MUNICIPAL OFFICIALS

ARTICLE 1: DECLARATORY AND INTERPRETATIVE PROVISIONS

1.1 The title of this bylaw is: Bylaw number 2022-001 enacting the Code of Ethics for elected municipal officials.

1.2 The preamble is an integral part of this Code.

1.3 The Code does not replace the laws and regulations in force that govern the Municipality and, more generally, the municipal field. Rather, it is supplementary and complements the various obligations and general duties applicable to elected municipal officials that are provided for in the applicable laws and other regulations.

Thus, the Code must not be interpreted as allowing for any derogation from the provisions contained in the laws and regulations in force governing the Municipality, elected municipal officials and, more generally, the municipal field.

ARTICLE 2: INTERPRETATION

2.1 This Code shall be interpreted in accordance with the principles and objectives contained in the MMDA. The rules set out in that Act are deemed to be an integral part of this Code and prevail over any conflicting rules set out in this Code.

2.2 In this Code, unless the context indicates otherwise, the following terms mean

Benefit: Whether pecuniary or not, a benefit includes any gift, donation, favor, reward, service, gratuity, hospitality, remuneration, compensation, gain, indemnity, privilege, preference, compensation, profit, advance, loan, reduction, discount, etc.

Code: By-law number 2022-001 enacting the Code of Ethics and Professional Conduct for Elected Municipal Officers.

Council: The municipal council of the Municipality of Clarendon

Ethics: Refers to all the rules and duties that govern the function of the members of the council, their conduct, the relations between them as well as relations with municipal employees and the public in general.

Ethics: Refers to the set of moral principles that underlie the conduct of council members. Ethics takes into account the values of the municipality.

Personal interest: Such an interest is linked to the person of the elected official and is distinct from that of the community he or she represents.

Council Member: An elected official of the Municipality, a member of a committee or commission of the Municipality, or a member of the council of another municipal body, when serving in his or her capacity as a member of the council of the Municipality.

Municipality: The Municipality of Clarendon

Municipal Body: The council, any committee or any commission:

- (1) a body that is declared by law to be an agent or mandatory of the Municipality
- (2) an organization whose board is composed of a majority of the members of the council, whose budget is adopted by the Municipality or whose financing is ensured for more than half by the latter;
- (3) a public body whose board is composed of a majority of council members from several municipalities
- (4) any other organization determined by the Minister of Municipal Affairs and Housing.

ARTICLE 3: APPLICATION OF THE CODE

3.1 This Code, and in particular the rules set out in this Code, shall guide the conduct of every Council Member.

3.2 Certain rules contained in this Code shall also apply after the term of office of any person who has been a member of Council.

ARTICLE 4: VALUES

4.1 Key Ethical Values of the Municipality:

4.1.1 Integrity of Council Members

Integrity implies probity and honesty above suspicion.

4.1.2 Honour of Council Members

Honor requires remaining worthy of the duties entrusted to you by the citizens.

4.1.3 Prudence in the pursuit of the public interest

Prudence requires that every board member assume his or her responsibilities in the public interest in an objective and discerning manner. Prudence involves becoming sufficiently informed, considering the consequences of one's actions and examining alternative solutions. The public interest involves making decisions for the greater good of the community and not for the benefit of private or personal interests at the expense of the public interest.

4.1.4 **Respect and Civility to Other Members of Council, Employees of the Municipality and Citizens**

In general, respect requires treating all persons with consideration and regard. Civility implies showing courtesy, politeness and good manners.

4.1.5 **Loyalty to the Municipality**

Loyalty requires performing one's duties in the best interest of the Municipality, with objectivity and independence of mind. It implies disregarding one's personal interests and disclosing them in a transparent manner, in accordance with the applicable rules. Furthermore, loyalty implies respecting the decisions made by Council.

4.1.6 **Striving for Fairness**

Fairness implies impartiality, i.e., objective and independent conduct, and consideration of the rights of all. Fairness requires not discriminating.

4.2 These values must guide the members of the Council of the Municipality in the assessment of the ethical rules applicable to them.

4.3 Where values are incorporated in Article 5 of this Code, these values shall not only guide the conduct of the Council member, but shall be respected and applied by the Council member.

ARTICLE 5: RULES OF CONDUCT AND PROHIBITIONS

5.1 The purpose of the rules of conduct is to prevent, among other things:

5.1.1 Any situation where the board member's personal interest may influence his or her independent judgment in the performance of his or her duties.

5.1.2 Favoritism, embezzlement, breach of trust or other misconduct.

5.1.3 Any misconduct that is detrimental to the honour and dignity of the office of elected municipal official.

5.2 Rules of Conduct and Prohibitions

5.2.1 Council members shall conduct themselves with respect and civility.

No member of Council shall behave in a disrespectful or uncivil manner towards other members of Council, City employees or citizens by the use of vexatious, derogatory or intimidating words, writings or gestures or any form of incivility of a vexatious nature.

- Specifically, every board member shall:

(a) Demonstrate civility and courtesy in his or her interactions and communications, including those on the web and social media;

b) Respect the dignity and honour of other Council members, City employees and citizens.

- Every member of Council shall engage in frank and honest dialogue with other members of Council in order to arrive at an informed decision.

- Every member of Council shall maintain decorum in a public or private meeting of Council. In particular, a council member shall respect the directions of the presiding officer.

- In his or her communications with municipal employees, partners of the Municipality, citizens, the media and the general public, a member of Council may not use his or her office or title to imply that he or she is acting on behalf of the Municipality, except where a resolution to that effect has been duly passed by City Council.

However, this prohibition does not apply to the Mayor who is acting within the scope of the specific powers vested in him or her by law.

5.2.2 A Council Member shall conduct him/herself with honour.

No council member shall engage in any conduct that is detrimental to the honour and dignity of the office of elected official.

- Every member of Council shall make reasonable arrangements to attend public and private meetings of Council. The same applies when presenting the Municipality at various meetings or events.

- No member of Council shall incur any expense in contravention of the Act respecting the salaries of elected municipal officers (R.S.Q., c. T-11.001) or seek reimbursement for such expense.

- In the context of his or her travel and expenses that involve reimbursement by the Municipality, every member of Council must, as far as possible, limit the costs to what is reasonable in the circumstances.

5.2.3 Conflict of Interest

- Every member of Council shall avoid knowingly placing himself or herself in a position where he or she is likely to have to choose between his or her personal interest or the interest of another person and the interest of the Municipality or another organization when serving as a member of Council.

- Every member of Council shall act impartially and fairly. He or she shall not show favouritism, particularly with respect to suppliers to the Municipality.

- Every member of Council shall be independent in spirit and objective in judgment without self-interest so as to make the best decisions for the Municipality.

- A Council member who becomes aware of or is advised of a conflict of interest shall take steps to resolve it as soon as possible after becoming aware of the conflict.

- Every Board member shall prevent and avoid situations in which he or she is likely to be unduly influenced in a decision that is likely to favour his or her personal interest or, in an improper manner, those of any other person.

- Every member of council shall ensure at all times that his or her activities other than those related to his or her elected office do not conflict with the performance of his or her duties as an elected official.

5.2.3.1 No member of Council shall act, attempt to act or fail to act in a manner that promotes, in the performance of his or her duties, his or her personal interests or, in an improper manner, those of any other person.

5.2.3.2 No Council member shall use his or her position to influence or attempt to influence the decision of another person in a manner that promotes his or her personal interests or the improper interests of any other person.

5.2.3.3 No Council member shall contravene sections 304 and 361 of the Act respecting elections and referendums in municipalities (R.S.Q., c. E-2.2), subject to the exceptions set out in sections 305 and 362 of that Act.

5.2.4 Receiving or soliciting benefits

5.2.4.1 No Council member shall solicit, induce, accept or receive, for himself or herself or for another person, any benefit in exchange for taking a position on a matter that may be before the Council or a committee or commission of which he or she is a member.

5.2.4.2 No Council member shall accept any gift, hospitality or other benefit of any value from a supplier of goods or services that may influence the member's independent judgment in the performance of his or her duties or that may compromise the member's integrity.

5.2.4.3 Any gift, hospitality or other benefit received by a member of Council that is not of a purely private nature or covered by section 5.2.4.2 shall, where its value exceeds \$200 (a municipality may provide for a lesser amount), be declared in writing by that member to the Clerk-Treasurer of the Municipality within 30 days of its receipt.

Such statement shall contain an adequate description of the gift, hospitality or benefit received and shall state the name of the donor and the date and circumstances of its receipt.

5.2.5 A member of Council shall not use any resources of the Municipality

- A member of Council shall not permit a municipal employee or a third party to use the resources of the Municipality or any other municipal body related to the Municipality for personal purposes unless it is for a service or activity that is offered generally by the Municipality.

- No member shall misappropriate for his or her own benefit or for the benefit of a third party, any property or money belonging to the Municipality

5.2.5.1 No member of Council shall use resources of the Municipality or any other municipal body within the meaning of this Code for personal purposes or for purposes other than activities related to the performance of his/her duties. This prohibition does not apply, however, when a member of Council uses, on non-preferential terms, a resource that is generally available to citizens.

5.2.6 Privileged Information

No council member shall use or disclose, for his or her own benefit or for the benefit of any third party, any privileged information or information in his or her possession that would not otherwise be available or that has not been disclosed by City Council.

- A member of Council shall not disclose in any way, directly or indirectly, the opinion expressed in closed session by another member of Council or any other person participating in the meeting.

- A board member shall exercise caution in his or her communications, including on the web and social media, to avoid directly or indirectly disclosing privileged or non-public information.

- For the purposes of this section, and without limiting the generality of the foregoing, the following are considered to be privileged information and information that is not of a public nature: documents and information that cannot be disclosed or whose confidentiality must be ensured under the Act respecting access to documents held by public bodies and the protection of personal information (R.R.S.Q., c. A-2.1), discussions held during private meetings and anything protected by professional secrecy, unless the Municipality has waived the latter

5.2.6.1 No council member shall, both during and after his or her term of office, use, disclose or attempt to use or disclose information obtained in the course of, or in connection with, the performance of his or her duties that is not generally available to the public to further his or her personal interests or those of any other person.

5.2.7 Post-Employment

5.2.7.1 No member of Council shall, for a period of twelve (12) months following the end of his or her term of office, hold any office as a director or officer of a corporation, employment or any other position, in such a manner that he or she or any other person derives improper advantage from his or her previous duties as a member of Council of the Municipality.

5.2.8 Announcement during a political fundraising activity

5.2.8.1 It is forbidden for any member of Council to announce, during a political fundraising activity, the completion of a project, the conclusion of a contract or the granting of a subsidy by

the Municipality, unless a final decision regarding this project, contract or subsidy has already been made by the competent authority of the Municipality.

5.2.9 Interference

5.2.9.1 A member of Council shall not interfere with the day-to-day administration of the Municipality or give instructions to municipal employees, other than in the course of making a decision in open Council. In such a case, the directives shall be carried out with the municipal employees by the General Manager.

It is understood that a member of Council who is a member of a committee or commission formed by City Council or who is mandated by City Council to represent the Municipality in a particular matter may still be required to co-operate with the General Manager and City employees. Such co-operation shall be limited to the mandate given to him or her by City Council.

In no case shall this provision be applied or interpreted to limit the Mayor's statutory right of supervision, investigation and control.

5.2.9.2 Every member of Council shall forward complaints received to the General Manager of the Municipality who shall take appropriate action. If the complaints are directed at the Director General, he/she shall refer them to the Mayor.

ARTICLE 6: ENFORCEMENT, CONTROL AND SANCTION MECHANISMS

6.1 The enforcement and control mechanisms for this Code are those set out in the MMDA;

6.2 A breach of a rule provided for in this Code, by a member of the Council of the Municipality, may result in the imposition of the sanctions provided for in the LEDMM, namely

6.2.1 reprimand

6.2.2 participation in a training course on ethics and professional conduct in municipal matters, at the expense of the Council member, within the period prescribed by the Commission municipale du Québec;

6.2.3 the remittance to the Municipality, within 30 days of the decision of the Commission municipale du Québec :

a) of the gift, hospitality or advantage received or the value thereof

b) any profit received in contravention of a rule set out in this Code;

6.2.4 the reimbursement of any remuneration, allowance or other sum received, for such period as the Board may determine, as a member of a council, committee or commission of the Municipality or of an organization

6.2.5 a penalty, not exceeding \$4,000, to be paid to the Municipality

6.2.6 the suspension of the Council member for a period not exceeding 90 days, which suspension may extend beyond the day on which his or her term of office expires if he or she is re-elected in an election held during his or her suspension and the election has not ended on the day on which his or her new term of office begins.

When a member of Council is suspended, he or she may not exercise any function related to his or her office as Mayor or Councillor and, in particular, he or she may not sit on any council, committee or commission of the Municipality or, in his or her capacity as a member of the Council of the Municipality, of any other body, nor receive any remuneration, allowance or any other sum from the Municipality or any such body

ARTICLE 7: REPLACEMENT

7.1 The present by-law replaces by-law number 2018-265 enacting a code of ethics and professional conduct for elected officials, adopted on January 23, 2018.

7.2 Any mention or reference to a code of ethics and professional conduct for elected officials, whether in a by-law, a resolution, a policy, a contract, etc., is deemed to refer to this by-law.

ARTICLE 8: COMING INTO FORCE

8.1 This by-law comes into force in accordance with the law.

Edward Walsh
Mayor

Patricia Hobbs
Director General

Notice of Motion: 2022-01-25
Draft by-law: 2022-01-25
Public Notice before Adoption: 2022-01-26
Date of Adoption: 2022-02-08
Date of Publication: 2022-02-09

9. ADOPTION OF BYLAW 2022-002 GENERAL PROPERTY TAX RATE, SERVICE RATES AND ANNUAL INTEREST RATE FOR 2022

Moved by: Cr. Elliott

Seconded by: Cr. Hanna

And resolved to adopt the following bylaw setting the General property tax rate,
Service rates and Annual interest rates

**Canada
Province of Quebec
MRC Pontiac
Municipality of Clarendon**

BY-LAW 2022-002 REGARDING THE GENERAL PROPERTY TAX RATE, SERVICE RATES AND THE ANNUAL INTEREST RATE

ARTICLE 1

For the implementation of this budget, the general land tax and taxes for services will be levied according to the following chart:

General land Tax	Rate per \$1000	\$0.60
Garbage	Fixed rate per unit	\$200.00
	Water	
Single Family Dwelling	Fixed rate per unit serviced	\$388.50
Commercial Establishment	Fixed rate per unit serviced	\$315.00
Commercial Plus Garage	Fixed rate per unit serviced	\$735.00
Single Family dwelling plus Restaurant	Fixed rate per unit serviced	\$787.50
Commercial Establishment plus Single Family Dwelling	Fixed rate per unit serviced	\$703.50
Garage	Fixed rate per unit serviced	\$420.00
Farms With livestock	Fixed rate per unit serviced	\$315.00
Giant Tiger	Fixed rate per unit serviced	\$825.00

Method of Payment

Article 2 Method of payment of taxes in the present by-law are as follows:

- 1) All tax invoices to which the total does not exceed \$300.00 the invoice must be paid in one instalment on April 1st 2022.
- 2) All tax invoices to which the total is or exceeds \$300.00, the debtor has the right to pay the invoice in one or two payments as follows:

Two equal instalments:

- The first instalments must be paid by April 1st 2022
- The second instalment must be paid by July 1st 2022

Article 3 Taxes are payable at the Municipality office at 427 Route 148 Clarendon by cash or by cheque; payment to the order of The Municipality of Clarendon. Taxes may also be paid by electronic payment at identified financial institutions.

Interest Rates

Article 4 All accounts owing to the municipality bear interest at the rate of EIGHTEEN PERCENT (18%) per annum from the deadline at which they must be paid. However, only outstanding amounts on each instalment required bear interest.

Coming into Force

Article 5 The present by-law will come into force on the day of its publication, in accordance with the law.

Edward Walsh
Mayor

Patricia Hobbs
Director General/Sec.-Treas.

Notice of Motion & Draft Bylaw: January 25,2022
Date of Adoption : February 8, 2022
Date of Publication : February 9, 2022

**10. Resolution to Establish Fund for Elections
CREATION OF A RESTRICTED FUND FOR EXPENSES RELATED TO THE HOLDING OF AN ELECTION**

WHEREAS the Act to amend the Act respecting elections and referendums in municipalities, the Act respecting municipal ethics and professional conduct and various legislative provisions (S.Q. 2021, c. 31) ("P.L. 49") will come into force on November 5, 2021

WHEREAS as of January 1, 2022, municipalities must establish, in accordance with sections 278.1 and 278.2 of the Act respecting elections and referendums in municipalities (AERM), a fund reserved for the financing of expenses related to the holding of an election

GIVEN that the council will see to it, in accordance with the law, to allocate annually the necessary sums to this fund for the holding of the next general election;

Therefore, it is

019 -02-2022 Moved by: Cr. Dagg
Seconded by: Cr. Holmes
And unanimously resolved by those present

TO CREATE a fund reserved for the financing of expenses related to the holding of an election;
THAT this fund will be made up of the amounts allocated annually by the council, as provided for in section 278.2 of the AERM;

Further, given that, in accordance with the law and after consulting the returning officer, the council allocates to this fund an amount of \$ 20,000.00.

Therefore, it is

020-02-2022 Moved by: Cr. Elliott
Seconded by: Cr. Younge
And unanimously resolved by those present :

To appropriate to the Election Expense Set-Aside Fund the amount of \$ 5,000.00 for fiscal year 2022 ;

THAT the funds for this appropriation be taken from the unrestricted operating surplus Carried.

11. Miscellaneous & Discussion

12 . Adjournment

021-02-2022 Motion by: Cr Holmes to adjourn the meeting of February 8, 2022 at 8:35 p.m.

Mayor Edward Walsh

Clerk Treasurer – Patricia Hobbs



